



Notice of meeting

Who: NRPC Transportation Technical Advisory Committee (TTAC)
When: **Wednesday, October 14th, 2026, at 12 pm**
Where: NRPC Conference Room, 30 Temple Street, Suite 310, Nashua, NH, 03060. If you are unable to attend in-person, you may participate remotely through [Zoom](#):
Meeting ID: 835 1696 1408
Passcode: TTAC@NRPC

Members attending remotely may vote, but do not count towards a quorum. **We strongly encourage in person attendance, because we need a quorum to move Action Items forward.**

Agenda

1. Call to Order and Introductions
2. Approval of Minutes: September 9th, 2026 (Attachment 1) – **Action Item**
3. NH Department of Environmental Services – Information Item
NHDES staff will present information about the Recharge the Adventure New Hampshire (RANH) Grant Program that provides funding for electric vehicle (EV) charging infrastructure
4. NRPC Public Participation Plan (PPP) – (Attachment 2) – Information Item
NRPC staff will summarize
5. FFY2025-2028 TIP October Minor Revisions (Attachment 3) – Discussion Item
6. Other NRPC updates
7. Municipal, State, and Federal updates
8. Adjourn

Lunch will be provided.

Next NRPC Transportation Technical Advisory Committee (TTAC) Meeting:
Tuesday, November 10th, 2026

Draft Minutes Transportation Technical Advisory Committee (TTAC)

Wednesday, September 9, 2026, 12 pm, Public Meeting with Zoom Option

Attendees:

Will Ludt, Amherst
Ben Gradert, Hudson
Mark Chamberlain, Lyndeborough
Geoffrey Allen, Lyndeborough
Dawn Tuomala, Merrimack
Terrey Dolan, Milford
Wayne Husband, Nashua, DPW, Traffic
Sam Durfee, Nashua, Community Dev., Planning
Levent Akinci, Nashua, Community Dev. (Zoom)
Mark Saunders, Nashua, DPW, Engineering
Nick Germain, Wilton (Zoom)
Nick Altonaga, NHDOT (Zoom)
Marc Palermo, NHDOT (Zoom)
Jirias Charabati, NHDES (Zoom)
Tim Bouldry, NHDES (Zoom)
Amanda Gourgue, BWANH (Zoom)

NRPC Staff:

Matt Waitkins, MPO Coordinator
Emma Rearick, Transportation Planner
Jay Minkarah, Executive Director
Donna Marceau, Regional Mobility Manager
Cassie Cashin, Regional Planner III
Tyrel Borowitz, GIS Analyst
Salem Quinn, Admin./Comms. Coordinator

1. **Call to order** Waitkins called the meeting to order at 12:07 pm.
2. **TIP Amendment 6 to the FFY2025-2028 NRPC Transportation Improvement Program** (Attachment 3)
Waitkins gave an overview of TIP Amendment 6, including the regional and statewide projects. He also reviewed the Amendment process which included a public comment period and an upcoming public hearing. No questions or comments. During the overview a representative showed up late, which gave a physical quorum.
 - **Motion by Ludt: THAT the NRPC TTAC recommends adoption by the Nashua Metropolitan Planning Organization of Amendment 6 to the FY 2025-2028 NRPC Transportation Improvement Program as discussed.** Second by Chamberlain. A rollcall vote was conducted. **Motion adopted.**
3. **NRPC Title VI Plan Update** (Attachment 4) Waitkins gave an overview of the NRPC Title VI program including the specific updates to the plan. There is an ongoing public comment period and an upcoming public hearing.
 - **Motion by Gradert: THAT the NRPC TTAC recommends adoption by the Nashua Metropolitan Planning Organization of the Updated NRPC Title VI Program as discussed.** Second by Ludt. A rollcall vote was conducted. **Motion adopted** with Bouldry abstaining.
4. **NRPC Metropolitan (long-range) Transportation Plan (MTP) update process kickoff & NRPC Congestion Management Process (CMP)** Waitkins gave an overview of both the MTP and the CMP. They are separate documents that are being updated simultaneously. NRPC has a Federal TMA review scheduled for Fall 2027, so we want to have these plans and the corresponding data updated in preparation. MTP is a federal requirement. MTP projects are not automatically added to TYP. The one exception is particular funding types, like TAP. Waitkins and Rearick have been meeting with communities to identify projects and priorities. There is no specific schedule of when we will meet with towns. No additional questions.

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5. **Other NRPC project updates** Marceau gave a presentation on the Opioid Abatement Program Funding that NRPC recently received. There's a huge impact on the region for those suffering from Opioid Use Disorder, and a huge gap in transportation for people in recovery. Marceau reviewed the services offered and any existing restrictions. Marceau has been attending many events to spread the word about this new program. Requests are coming in, so thank you for helping to spread the word!
 6. **Approval of minutes** May 13th, 2026 (Attachment 1) & June 10th, 2026 (Attachment 2) both were tabled until quorum achieved.
 - **Motion by Gradert: To approve May 13, 2026, TTAC meeting minutes, as presented.** Second by Chamberlain. A rollcall vote was conducted. **Motion adopted** with Altonaga, Bouldry, Dolan, and Tuomala abstaining.
 - **Motion by Gradert: To approve June 10, 2026, TTAC meeting minutes, as presented.** Second by Durfee. A rollcall vote was conducted. **Motion adopted** with Altonaga, Bouldry, and Dolan abstaining.
 7. **FFY2025-2028 TIP July, August, September Minor Revisions** (Attachment 5, 6, 7) Waitkins reviewed regional projects affected, which are listed in packet. Informational, no action needed. No questions.
 8. **Municipal, State, and Federal updates**
 - a. **Gradert** (Hudson): recently approved a 100+ housing units across four structures, with mixed use development in front. Located on Route 111. Not deemed regional impact. East/West transit will be significantly impacted.
 - b. **Durfee** (Nashua): Recent casino approved at the Sheraton (11 Tara Blvd) but then appealed by an abutter. Continuing to work on Land Use Code and hoping for adoption this calendar year with effective date in early 2027.
 - c. **Germain** (Wilton): King Brook Road Bridge is under construction, ahead of schedule, hoping for completion in November.
 - d. **Dolan** (Milford): Pumpkin Festival coming up in early October. Always has a traffic impact.
 - e. **Tuomala** (Merrimack): DOT is doing work on two bridges over turnpike, hoping to have a third under construction in April. Lots of traffic from construction projects and lots of public feedback.
 - f. **Bouldry** (NHDES): Reminder regarding the diesel replacement program with monthly rolling deadlines. <https://www.des.nh.gov/business-and-community/loans-and-grants/dera>
 - g. **Altonaga** (NHDOT): Ten-Year Plan was approved on veto override day.
 - h. **Borowitz** (NRPC): Stream crossing initiative meetings are coming soon. Contact Borowitz for more information.
 9. **Meeting adjourned at 1:09 pm.**

The next meeting is Wednesday, October 14, 2026.

Respectfully submitted by Salem Quinn, Administrative/Communications Coordinator NRPC

MEMORANDUM**ATTACHMENT 2**

TO: NRPC Transportation Technical Advisory Committee
FROM: Matt Waitkins, MPO Coordinator
SUBJECT: NRPC Public Participation Plan
DATE: October 9, 2026

The Nashua Regional Planning Commission (NRPC), as the designated Metropolitan Planning Organization (MPO) for the Nashua Region, is holding a public comment period on the updated Public Participation Plan (PPP). The document provides an overview of the NRPC public participation process, opportunities to participate, and where to find information. Public participation is vital to understanding issues, discussing solutions, and planning a transportation system for current and future users.

Public Comment Period

The 45-day public comment period begins on Friday, October 2, 2026, and ends on Monday, November 16, 2026. During this period, the draft Public Participation Plan will be available on the [NRPC website](#), and physical copies can be provided upon request to Matt Waitkins, MPO Coordinator at mattw@nashuarpc.org.

Written comments may be submitted through Monday, November 16, 2026, via email to mattw@nashuarpc.org or via US mail to: Matt Waitkins, NRPC, 30 Temple Street, Suite 310, Nashua, NH 03060.

Public Hearing

Following the public comment period, and pursuant to the NRPC Public Participation Process, the NRPC MPO Policy Committee will hold a public hearing to review comments, solicit final public feedback, and consider adoption of the Public Participation Plan. The public hearing has been scheduled for Wednesday, November 18 at 7:00 PM at the Nashua Regional Planning Commission, located at 30 Temple Street, Suite 310, Nashua. The public hearing also can be attended via [Zoom](#):

Meeting ID: 832 4967 7659

Passcode: NashuaRPC

Reasons for the Update

In July of 2026 NRPC launched a new website, the implementation of which prompted a thorough review of our posted documents and other online content. A few administrative and clerical details in the Public Participation Plan, readopted in 2024, were found to be out of date. Notably, the re-adoption of the Title VI plan in September 2026 prompted several necessary edits to the PPP.

Summary of Document Changes

- Page ii: Contact info updated to outreach@nashuarpc.org email
Aligned language to be consistent with NRPC Title VI webpage and document
Added Digital Accessibility acknowledgement
- Page 2: Swapped in newer MPO map for Figure 1
- Page 3: Added header for NTS Consultation narrative
- Page 4: Replaced Figure 2 Goals graphic with bolder, more intuitive version
- Page 9: Updated the link to opt-in to public comment email notifications
- Page 10: Updated the LEP Safe Harbor Thresholds to use latest ACS and to agree with the current Title VI document
- Page 13: Added Regional Plan and Housing Needs Assessment to Table 1
- Page 15: Added Instagram and YouTube socials to Table 2
- Page 16: Description of Affected and Interested Parties quotes 23 CFR more directly
Reorganized and reworked the stakeholder list to reflect our contacts database
Described segmentation of our contacts database into targeted lists to tailor outreach communications, as appropriate
- Page 19: Removed the mentions of MetroQuest and Survey Monkey and described online survey tools more generally rather than by specific software
- Page 24: Restructured Table 4 to focus on measurable metrics
- Page 25: Minor edits to Abbreviations list for currency
Added Key Terms
- Page 30: Updated Income-Restricted Housing list
Added source citations
- Page 32: Numerous additions to the outreach list in Appendix D
- Page 37: Added Document Update Procedures Appendix F describing the difference and handling of substantive revisions versus minor modifications
- Page 38: Removed public comments pertaining to earlier PPP document versions
Added Record of Minor (Administrative) Modifications table

Throughout the Document:

- Updated the links to 23 CFR to the legally authoritative version
- Edited the document to use key terms consistently
- Various formatting changes to support A.D.A. guidelines

Recommendation

NRPC staff will request that the TTAC endorse the updated Public Participation Plan at its November 10, 2026, meeting and recommend that the NRPC MPO Policy Committee approve the plan.



MEMORANDUM

ATTACHMENT 3

TO: NRPC Transportation Technical Advisory Committee

FROM: Matt Waitkins, MPO Coordinator

SUBJECT: Minor Revisions FY2025 – 2028 NRPC TIP OCTOBER 2026 – Information Only

DATE: October 6th, 2026

The Nashua Regional Planning Commission (NRPC) has received proposed **October Minor Revisions** to the adopted Nashua Metropolitan Area FY2025 – 2028 Transportation Improvement Program (TIP) from the New Hampshire Department of Transportation (NHDOT). The NRPC is expected to revise the TIP with corresponding updates to the FY2023-2050 Metropolitan Transportation Plan (MTP).

Minor revisions are administrative in nature and require no action by the NRPC TTAC or by the MPO Policy Committee.

TIP MINOR REVISIONS THRESHOLDS - ([Link to NHDOT STIP Amendment Procedures](#))

- Minor changes in the total cost of a project (up to 25%).
- Changes to the cost of transit agency projects to reflect annual FTA allocations.
- Minor changes to the scope of work or description of a project that do not affect regional emissions analysis or otherwise trigger a conformity determination.
- Combining or separating two or more projects that are part of an approved STIP, so long as the total cost changed is within the Minor Revision thresholds.
- Combining or separating phases within a project that are part of an approved STIP, so long as the total cost changed is within the Minor Revision thresholds.
- Identifying a specific project that was part of a programmatic project and adjusting the programmatic project accordingly, so long as the total cost changed is within the Minor Revision thresholds.
- Changes to the funding category(s) identified in an approved STIP for a project that are within the Minor Revision thresholds.
- A change in the fiscal year of any phase or portion of a phase of a project in areas where expedited project selection procedures have been adopted, provided they are advanced or delayed within the STIP years and do not affect the financial constraint of the STIP or trigger a Conformity Determination.
- Expedited procedures are currently in effect for the entire State of NH.

NRPC projects that are being revised:

MILFORD (41587) – Bridge Street – Rehabilitation of the Swing Bridge.

Proposed changes:

- Removing a funding source from the Preliminary Engineering phase in FY2026.
- There is no change in the project cost estimate.

Reason for the Change:

- NHDOT sometimes shifts project funding sources to maintain financial constraint, ensuring projects align with available revenue, and shifting schedules.

Analysis:

- A change in the funding source of a phase of a project requires a minor revision.

Statewide & Programmatic Projects

- **PROGRAM (ENV-POST-CON)** – STATEWIDE – Environmental commitments for post-construction obligations.
 - Moving funding amounts between fiscal years.
 - No change in total project cost estimate.
- **PROGRAM (PAVE-T2-RESURF)** – Resurfacing Tier 2 Roadways
 - Construction – increasing construction funds in FY2026.